



The Momentum Academy

ADMISSIONS CHECK LIST

___ **Pray** – Prayerfully consider God’s direction for your family’s needs for your child’s education and whether those needs would best be met by The Momentum Academy before completing these forms and applying to our school.

___ **Tour** - Call the school at 832-205-3770 to arrange a tour and speak with a school representative.

___ **Admissions Application and Fee** – Complete one application per student, using black ink, and submit the application along with the application fee of \$200.

___ **Teacher Recommendation Form** – Please provide an email address for one of your child’s current teachers and grant permission to contact that teacher for feedback. You may choose to also submit a name and email of a former teacher. An email will be sent directly to the teacher(s) with a Teacher Recommendation Form to be completed and emailed back to us.

___ **Recent Educational, Developmental, or Psychological Testing** – Please submit copies of reports for any testing completed. At a minimum, testing must include an I.Q. Test and Achievement Tests.

___ **Recent Report Card** - Please submit a copy of your child’s report card from the most recent grading period.

___ **Current Immunization information** – Student must have all required immunization by 1st day of attendance.

___ **Parent Description** - It is important to us to have a personal as well as a clinical perspective on each prospective student. Please send an email response to office@themomentumacademy.org for the following, providing as much detail as possible. If preferred, you may submit a hard copy, as opposed to email:

1. Describe your child in terms of personality, character, faith walk, and interests.
2. Give a history of your child’s school experience.
3. Provide a timeline of events leading to your decision to apply to The Momentum Academy.
4. Share your hopes/dreams as related to your child’s attendance at The Momentum Academy.
5. Describe any major events that may have affected your child’s life in school (i.e. divorce, death in family, etc.)
6. If not already addressed, please share in detail any health, behavioral, or miscellaneous information requiring explanation.

7. Please describe your child's (and your) vocational and post-secondary plans, hopes, and goals for him/her. E.g., part-time employment, college, technical school, independent living, lives with family, guardianship, etc.

___ **Family Interview** – Participate in a family interview, the purpose of which is to discuss the compatibility of the family's goals with the school's methods and philosophy. While the applicant and parents are required to be in attendance, the whole family is welcome.

___ **Review** – Ensure that you have reviewed and answered all questions of your application. As a reminder, both parents are required to sign the following documents:

1. Release of Liability
2. Statement of Faith (as well as the student's agreement and signature)
3. Financial Agreement

___ **Admission Decision** – Parents will be notified by phone to set up a consult/follow up meeting with the school. Admissions decisions will be made after all prior steps of the admissions process have been completed.

___ **Enrollment** – Following the receipt of an acceptance, you will receive **Registration packet**. You need to complete and return all required enrollment forms and fees and make tuition payment arrangements. Until payment is received, your child's placement at our school is not secured. **Once accepted**, students will participate in diagnostic and formative placement assessments at The Momentum Academy. Results will be reviewed and discussed with the family.

Please submit completed packet to:

The Momentum Academy
PO Box 58018, Webster, TX 77598

THE MOMENTUM ACADEMY

STUDENT APPLICATION

Applying for School Year _____ - _____

PART I: STUDENT INFORMATION

Student's Name (First Middle and Last):

Student resides with: _____

Grade Level Applying for _____ Gender: _____

Birth Date: ____/____/____

Previous School Name: _____

Years attended: _____

PART II: FAMILY INFORMATION

Father ____ Step Father ____ Grandfather ____ Guardian _____

NAME (First Middle Last): _____

ADDRESS: _____

HOME PHONE: _____ CELL: _____

E-MAIL ADDRESS: _____

EMPLOYER: _____

EMPLOYER ADDRESS: _____

WORK PHONE: _____

POSITION HELD: _____

CHURCH HOME: _____

PASTOR'S NAME: _____

THE MOMENTUM ACADEMY STUDENT APPLICATION, CONTINUED

Mother _____ Step Mother _____ Grandmother _____ Guardian _____

NAME: _____

ADDRESS: _____

HOME PHONE: _____ CELL: _____

E-MAIL ADDRESS: _____

EMPLOYER: _____

EMPLOYER ADDRESS: _____

WORK PHONE: _____

POSITION HELD: _____

CHURCH HOME: _____

PASTOR'S NAME: _____

The E320 Project, dba The Momentum Academy, shall not discriminate on the basis of race, color, national or ethnic origin, gender or age in the administration of its educational policies, admissions policies, financial assistance, athletic programs, or other school administered programs, or in its hiring of teachers, administrators or other employees. The Momentum Academy reserves the right to admit only students whose educational needs can be met by the school, in the judgement of the Momentum staff.

THE MOMENTUM ACADEMY
STUDENT MEDICAL HISTORY

STUDENT'S NAME: _____

MEDICAL HISTORY

Date of Birth: ____/____/____

Last Tetanus Date _____ Student wears contacts? ____ Yes ____ No

Allergies to medications: _____

Other allergies: _____

Daily medications: _____

Pertinent information about illness, surgery, or chronic conditions: _____

Check if your child has had any of the following:

____ asthma	____ kidney disorder	____ chicken pox	____ frequent earaches
____ surgery	____ cerebral palsy	____ frequent headaches	____ cystic fibrosis
____ seizures	____ scarlet fever	____ heart disease	____ frequent nose bleed
____ diabetes	____ tuberculosis	____ frequent sore throat	____ frequent stomach aches
____ rheumatic fever		____ hearing loss	____ muscular dystrophy
____ other:			

Attach a complete record of immunizations, including the date each immunization was given. If medical exemption is claimed, please attach complete exemption form. It is unlawful in Texas for a child to attend school unless the child has been immunized according to the rules promulgated by the Texas Department of Health or unless the parent or guardian has signed and submitted a statement of medical exemption with the school administrator.

EMERGENCY CONTACT INFORMATION:

1st: _____
 NAME RELATIONSHIP PHONE NUMBER

2nd: _____
 NAME RELATIONSHIP PHONE NUMBER

RELEASE OF LIABILITY FORM

As a Christian school, we seek to follow the Biblical mandate that discourages bringing charges against Christian brothers and sisters in civil court.

The parties to this agreement are Christians and believe the Bible commands them to make every effort to live at peace and resolve disputes with each other in private (Matthew 18:15-20, I Corinthians 6:1-8). Therefore, the parties agree that any claim or dispute arising from or related to the functions or activities of The Momentum Academy, academic or otherwise, shall be settled by Biblically-based mediation and, if necessary, legally binding arbitration. It is expected that any student or guest who damages property or who causes injury, either willfully or through neglect, will take personal responsibility for their actions.

In the remote event of a catastrophe injuring students while at a school event, we require the attached AUTHORIZATION AND CONSENT TO PROVIDE EMERGENCY MEDICAL CARE be completed and on file. We will retain the original in the school office and a copy will be sent on any school outings. No student may attend school without this form complete.

I have read the above and agree to hold The Momentum Academy harmless in the event of damages or injuries to my child, myself, or to my property.

Student's Name: _____

Father's Signature

Date

Mother's Signature

Date

STATEMENT OF FAITH

The Momentum Academy partners with parents in nurturing their children's faith. We consider this to be both one of our greatest joys and responsibilities. We believe that spiritual formation is an essential aspect of a complete education. The Momentum Academy is a Christian school and we speak openly about God's personal role in our daily lives. Our goal in our instruction and correction is to help each of our students develop a life that models that of Christ. While many Christian schools offer courses in Bible instruction, our approach to discipleship is relational in nature and emerges organically in the learning environment. Spirituality is integrated throughout our curriculum. Through these efforts, we seek to foster a learning community that enriches spiritual development and fosters loving social skills.

Every day, God gives us the opportunity to live, to learn and to love. He challenges those of us who follow Christ to do that by developing a Biblical worldview and to put our faith into action. These statements act as a template through which we strive to become all that God calls us to be.

- 1 There is one sovereign God in three persons: the Father, the Son, and the Holy Spirit.
- 2 There is one way of salvation: faith in Jesus Christ, the son of God, who lived as a man, died for the sins of all men, and was resurrected so that all who believe in their hearts and confess Jesus as Lord with their mouths will be saved.
- 3 There is one book of truth: the Bible, God's written revelation to man, authoritative, reliable, inerrant and without need of any other document(s) to complete its message.
- 4 There is one body: the church, with its many parts acting in unison.

BY SIGNING BELOW, WE AGREE WITH THE STATEMENT OF FAITH AND AGREE TO ABIDE BY IT:

FATHER'S SIGNATURE: _____

MOTHER'S SIGNATURE: _____

STUDENT'S SIGNATURE: _____

FINANCIAL AGREEMENT

STUDENT NAME: _____

GRADE: _____

REGISTRATION FEES – Registration fees are paid prior to each school year and are non-refundable. Registration fees will not be accepted without a completed Registration Packet. Your student is NOT guaranteed a spot until the Registration Packet and Fee is paid.

TUITION RATES – Tuition rates are outlined in the yearly Tuition and Fees Schedule.

TUITION INSTALLMENTS – Installment payments begin on July 1st or August 1st, depending on your installment plan, and end in May. Payments that are over 5 days late will be charged a \$25 late fee.

CURRICULUM – All curriculum fees are due upon receipt of the July statement of the upcoming school year, or upon enrollment if student enrolls after July. Curriculum fees are non-refundable once the student begins school.

LATE ENROLLMENT FINANCIAL POLICY – Any student enrolling once school begins will pay the Application Fee, Registration Fee and Curriculum Fee and first month's tuition prior to the first day of school.

MISCELLANEOUS SCHOOL FEES – School statements are generated monthly for miscellaneous fees such as special lunches, lab fees, tardy fees, etc. Payment is due in the business office upon receipt.

WITHDRAWAL FINANCIAL POLICY – Any student who attends any portion of a semester will be charged for the entire semester. This policy exists because the hiring of teachers and staff and the ordering of books and other classroom materials are based upon anticipated enrollment. Parents/Guardians will be expected to honor their commitment to the school. Requests for exceptions must be addressed to the Business Office, in writing, and will only be presented to the Board of Directors for consideration in extreme circumstances.

Tardy Fee: A \$10.00 fee will be charged to students every 5th unexcused tardy received.

Dress Code Violation Fee: A \$10.00 fee will be charged to students for every 5th dress code violation.

PAYMENT OPTION:

- 1 _____ I will be paying tuition in full or per semester on or before the designated deadline.
- 2 _____ I will be paying tuition through 10 equal installments. I understand that initially, checks will be written to the school, but I will later have an EFT option. I understand the first payment begins in July and the final payment in April.
- 3 _____ I will be paying tuition through 11 equal installments. I understand that initially, checks will be written to the school, but I will later have an EFT option. I understand the first payment begins in July and the final payment in May.

FINANCIAL AGREEMENT - CONTINUED

_____, parent or guardian of

_____ (student) agrees to the terms of the Financial Agreement of The Momentum Academy.

MUST BE SIGNED IN FRONT OF A NOTARY

Parent/Guardian Signature:

Date: _____

Subscribed and sworn to before me by said affiant on this day, to certify which witness my hand and seal of office this _____ day of _____, 20_____.

Notary Public in and for the State of Texas

My commission expires: _____

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THE MOMENTUM ACADEMY

**AUTHORIZATION AND CONSENT TO PROVIDE
EMERGENCY MEDICAL CARE**

My child, _____ (full name of student), is now in my custody and under my authority. I authorize The Momentum Academy and/or its representatives to consent to emergency medical treatment of my child in case of any illness or injury in connection with a school activity or school trip. Such treatment may be administered by physicians, other medical personnel, hospitals, and/or clinics as may be selected by The Momentum Academy and/or its representatives. I hereby assume responsibility for such professional service.

Student is covered by an insurance policy: _____ Yes _____ No

Name of Insurance Company: _____

Membership/Policy # _____ Group # _____

Student's Date of Birth: _____ Known Allergies: _____

Current Medical Conditions: _____ Date of Last Tetanus: _____

_____ I do _____ I do not authorize any such treating physician or medical personnel to administer blood or blood products to my child.

Hospital Preferred: _____

Student's Physician: _____

Physician's Phone Number: _____

MUST BE SIGNED IN FRONT OF A NOTARY

Parent/Guardian Signature: _____

Date: _____

Daytime Phone: _____

Subscribed and sworn to before me by said affiant on this day, to certify which witness my hand and seal of office this _____ day of _____, 20_____.

Notary Public in and for the State of Texas

My commission expires: _____