

Career Planning Structure

TEMPLATES

- **What is it?:**

A Career Planning Structure is a defined career goal. It can be based on a role, an opportunity, or a specific skill. The key is it is their plan.

- **Why do you need one?:**

Knowing where you want to go increases your potential for getting there. The success of having a plan written down goes from ___% to ___% when it is written down.

- **How do you use this one?:**

Fill in each of the boxes to the best of your ability. Ask someone with experience and success with that goal to review it and provide feedback .

- **Example**



Career Planning Structure

Career Planning Outline

Name:

Date:

Long Term Goals
3-6 Months

Enter quick
wins/Short steps
towards
goals/Tangible
actions etc.

Long Term Goals
6-12 Months

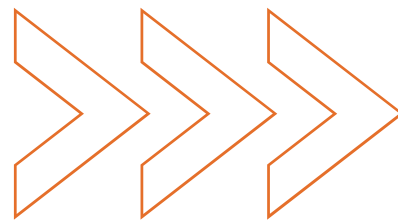
New training
skills/New
ideas/building your
business
network/more skill-
action examples

Long Term Goals
Beyond 12 months

Details of plan that
will take time to
implement. Sketch
your goals, personal
ambitions

Long Term Goals:

Personal Goals:



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Long Term Goals
3-6 Months

Long Term Goals
6-12 Months

Long Term Goals
Beyond 12 months

Long Term Goals:

Personal Goals:

